



## It's easy to submit evidence of insurability (EOI) online.

### Follow these simple steps:

1. Log in to MyLincolnPortal.com. First time user? Register using company code .
2. Click "Complete Evidence of Insurability."
3. Answer the questions.
4. Electronically sign and submit.
5. Save your confirmation report.

## Evidence of insurability

### Instructions for online submission

Submitting evidence of insurability (EOI) is an important step in applying for the right amount of life and disability insurance to protect the future of your loved ones. The EOI is a health questionnaire that helps us determine whether you and other dependent applicants qualify for new insurance or an increase in coverage.

### We make it easy to submit EOI online through MyLincolnPortal.com:

- **Minimal questions**—the online questionnaire adjusts to your responses, so you only answer questions that are relevant to you
- **Guided support**—quick tips and search-as-you-type features help you provide quick and appropriate responses
- **Instant confirmation**—you'll receive email acknowledgment that we've received your application. In some cases, you may be automatically approved.

### Get started now

1. Log in to my **MyLincolnPortal.com**. First time user? Register using company code
2. Click "Complete Evidence of Insurability."
3. Answer the questions about you and other applicants.  
Our online application is "smart," and asks only the questions that are relevant to you. Types of questions that you may be asked include:
  - General applicant information, such as date of birth, height and weight
  - Qualifying questions, including if you or other applicants have been diagnosed with a disease or are prescribed medications for a condition
  - Medical questions—if you or other applicants have a condition, we may need to know a little more about it, such as the name, diagnosis date and treatments
4. Review your responses, then electronically sign and submit your application.
5. Save your confirmation report.

## Save time!

Collect the following information about each applicant before you get started:

- Date and place of birth
- Height and weight
- Social Security Number
- Medical history (types and dates of conditions)
- Medications

## What happens next?

In some cases, you may be auto-approved for coverage. If not, we'll review your application and contact you if more information is required. In all cases, we'll notify you of your application outcome.

## Questions?

For more information, contact your human resources department.



You're on the right path to getting the benefits you need to protect your family and loved ones. It's easy. Submit your EOI application now at [MyLincolnPortal.com](http://MyLincolnPortal.com).



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