

**EMPLOYER: PLEASE COMPLETE THIS SECTION.**

 Effective date \_\_\_\_\_  
 Termination date \_\_\_\_\_  
 Group name \_\_\_\_\_  
 Group number \_\_\_\_\_  
 Selected health plan \_\_\_\_\_  
 Pay location (if applicable) \_\_\_\_\_

~~Original date of hire \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Date of rehire \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Date transferred from part time (p/t) to full time (f/t) \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Hours worked per week \_\_\_\_\_  
 If retired, date of retirement \_\_\_\_/\_\_\_\_/\_\_\_\_~~ 
**Choose one:**
 Open enrollment     Add dependent(s)  
 New employee     Remove coverage  
 Address/name change    \_\_\_ Employee  
 Qualifying event \_\_\_\_\_    \_\_\_ Dependent(s)  
 Date processed \_\_\_\_/\_\_\_\_/\_\_\_\_ by \_\_\_\_\_

~~Transfer to COBRA  
 Start date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 18 months  
 36 months~~ 
**EMPLOYEE: COMPLETE THE FOLLOWING. PLEASE PRINT.**

 Employee name \_\_\_\_\_ (Last name) \_\_\_\_\_ (First name) \_\_\_\_\_ (M.I.)    Work phone (\_\_\_\_\_) \_\_\_\_\_  
 Resident address \_\_\_\_\_ (Street) \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (ZIP)    Home phone (\_\_\_\_\_) \_\_\_\_\_  
 Mailing address (if different) \_\_\_\_\_    Email address\* \_\_\_\_\_  
 Former name of applicant or spouse (if applicable) \_\_\_\_\_

\*By providing your email address, you are agreeing to receive email communications from Kaiser Permanente.

For health plan internal use only	Check one		Please print Last name	First name	M.I.	Social Security number	Male/Female	Birthdate (MM/DD/YY)	Relationship to employee
	Add	Remove							
<del>X</del>			Self						
			Spouse/domestic partner/dependent (circle one)						
			Dependent						
			Dependent						

(Signature of employee) \_\_\_\_\_ Please type your name in lieu of signature \_\_\_\_\_ (Date signed) \_\_\_\_\_

It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits. Dependent children are eligible for coverage through the age of 25 regardless of marital status, student status, or eligibility for coverage under another plan. Dependents are not required to reside with the subscriber. Dependents are not required to be dependent upon the subscriber for support. Eligibility for medical assistance is not considered when determining eligibility for coverage or making payments. In Washington state, a registered domestic partner is treated the same as a spouse. If children of the primary insured are covered, children of a domestic partner are eligible for coverage on the same basis. All plans offered and underwritten by Kaiser Foundation Health Plan of Washington, registered in Washington state, or Kaiser Foundation Health Plan of Washington Options, Inc., registered in Washington and Idaho. 601 Union St., Suite 3100, Seattle, WA 98101.